Resume format for school teachers

Template from our own collection. Replace every [placeholder] with your details; sample names are fictional. This is not legal or professional advice.

SUNITA RAJWADE
[City] | [Phone] | [Email]
Subjects: Mathematics and Science | Classes: VI to X

PROFESSIONAL PROFILE
Secondary-level teacher with seven years of classroom experience. I like to explain ideas with examples from daily life and to track each student's progress through short regular checks.

QUALIFICATIONS
B.Ed., Lotus Pond College of Education, 2018
M.Sc. (Mathematics), Fernhill University, 2016
Teacher eligibility test: qualified, [year] (add certificate number if asked)

TEACHING EXPERIENCE
Mathematics Teacher, Evergreen Hill Senior Secondary School (fictional), 2021 - present
- Teach Classes VIII to X; Class X board results in my sections were consistently above the school average.
- Prepared a weekly practice sheet system and a doubt-clearing period after school.
- Mentor for two new teachers on lesson planning.
- Meet parents each term to discuss progress, and keep a simple record of students who need extra help.

Mathematics and Science Teacher, Saraswati Vale Public School (fictional), 2018 - 2021
- Taught Classes VI and VII, ran the Science Club and the school exhibition stall.

CO-CURRICULAR AND ADMINISTRATIVE WORK
House mistress (2022-24); examination invigilation and paper-setting committee; class teacher of Class IX-B (2023-24).

TRAINING AND DIGITAL SKILLS
Workshops on activity-based maths and classroom management (2022, 2024).
Comfortable with presentations, online quizzes, and the school's learning management portal.